Document Delivery articles via secure electronic delivery

What is Document Delivery?

The University pays an annual fee to the British Library Document Delivery service allowing us to request and receive books and articles not available within the University libraries on behalf of staff and student members studying or teaching on Greenwich undergraduate or postgraduate degree courses.

Who can request Document Delivery items?

Staff and student members studying or teaching on Greenwich undergraduate or postgraduate degree courses on campus. Note that some departments restrict Document Delivery to final year students and postgraduate researchers. Library staff can advise you.

Requesting items

- First check LibrarySearch or the Library Catalogue. If you are unable to find the item you require complete a Document Delivery request form. These are available for download online: http://libguides.gre.ac.uk/docsupply

- If you are requesting an article from a journal please sign the copyright declaration on the form. If you are based at Medway Campus, refer to the Document Delivery information on the Drill Hall Library web page: http://campus.medway.ac.uk/using-the-library/library-loans.html

Distance Learners

Distance learners in the UK can use Document Delivery to request journal articles not held at the University. It is recommended that you join the SCONUL Access scheme: http://www.sconul.ac.uk/sconul-access to acquire books not held by the University.

Drill Hall Library students

Students on Greenwich courses should read the information available on the Drill Hall Library website for more guidance http://campus.medway.ac.uk/using-the-library/library-loans.html

Where do I get more help?

- Avery Hill and Greenwich Campuses: http://libguides.gre.ac.uk/docsupply
- Medway Campus: http://campus.medway.ac.uk/using-the-library/library-loans.html

26th October 2017